

Dear Parents,

**Your child wishes to apply to serve with Empowered Kids (“EK”) Children’s Ministry at Water of Life Community Church as a junior volunteer. Please review the following information with your child which outlines the expectation of helping in one of our classrooms.**

As a parent, your **approval and support** is very important to the success and experience your child has while serving. As a part of the Empowered Kids team, they will learn about faithfulness, leadership, teaching and serving others. Your child is making a **commitment** that should not be taken lightly. Just as we would expect an adult to fulfill the commitment they make, we expect youth to keep their commitment as well. However, **your youth can only be as committed as you help them to be.**

After reading this together, assist your child in completing their application. Then please **sign your name**, showing your support and giving your child **permission** to work in the Empowered Kids ministry.

When selecting an area to serve please refer to the following guidelines:

Department Area	Classroom	Min. Age to Serve
Nursery	Infants & Babies	16 yrs. (no exceptions)
Nursery	1 & 2 yr. old class	12
Preschool	3 & 4 yr. old class & Kinder	12
Elementary	1 <sup>st</sup> – 4 <sup>th</sup> grades	13
Special Needs	All ages	12
Club56	5 <sup>th</sup> – 6 <sup>th</sup> grade small groups	16

*If your child is under the minimum age requirement, please talk to a ministry staff member about how you as a parent can serve together with your child.*

**All volunteers should have been consistently attending Water of Life Community Church for at least six (6) months prior to serving in the classroom. Steps to become a Junior Volunteer:**

1. **Complete an application** with a parent’s signature to work in a classroom. Approved applications will be kept on file. Junior volunteers will be required to complete an Adult application and Release for Background Information upon turning 18 years of age.
2. **Attend a Junior Orientation** training session (additional information will be sent via e-mail as dates approach). Orientation is held on the first Saturday of the month at 5pm. **We ask that all parents/guardians attend the first 15 minutes with their child.** Orientation includes formal policies and procedures. Orientations must be renewed every three years.

2016 Orientation Dates [Notes: (1) Location subject to change. Please verify location prior to attending. (2) Children’s Ministry/Childcare offered].

**Wednesdays at 7pm**

**Seminar B (2-Story Building)**  
July 27 & November 30

**Seminar M (2-Story Building)**  
August 31, September 28, October 26

**Saturdays at 5pm, Room B-115 (Kindergarten Classroom)**

August 6, September 10, October 1, November 5, December 3

3. You will be given an Empowered Kids t-shirt and name badge from your Department Coordinator. You must wear them every time you serve.
4. Continue to **attend a WOL service weekly**. Attend Activate or attend the adult service with parents.
5. **Display positive & proper attitudes** and respect toward authority and peers as they serve in the classroom.
6. **Remain in good standing with your class Team Leader**. Your Team Leader has the authority & final say as to whether a youth will be permitted to help during their class.
7. **Attend Additional Mandatory Trainings (Power Sessions)** - new curriculum is introduced at the quarterly Power Session. We also offer special training events designed for you to connect with others on the Empowered Kids team.
8. **Serve with *Empowered Kids*** – you will be placed to serve in a ministry area where your specific gifts and talents will be a resource. Commit to serve 2-4 times a month for a minimum of 6 months.

Please review these general classroom Do's & Don'ts for all youth volunteers below.

#### **Things on the DO list make you stand out and shine!**

- **Do arrive on time** to designated class no less than **15 minutes before service begins**, and stay until you are dismissed by the Team Leader (after toys and teaching items are picked up and put away).
- **Do wear your EK t-shirt & name badge whenever serving** in the classroom.
- **Do be responsible** and **call your Team Leader or Dept. Coordinator** if an emergency comes up and you aren't going to be at a service even though you are scheduled to work. Their phone numbers are on your schedule. If you don't show up or call 3 times in a row, you will not be allowed to serve any longer in Empowered Kids.

#### **Things on the DON'T list will put you on the team leaders "watch" list.**

- **Don't bring friends** into the classroom with you to work. Only approved workers can work in a class.
- **Don't wear any facial piercings**, they must be removed and cover any large tattoos.
- **Don't use your cell phone** (including texting) during your ministry time!

#### **Ready to join the team?**

- Great! **Complete the Junior Volunteer application attached.**
- **KEEP THIS PARENT LETTER** for your reference.

#### **Have additional questions? We'd love to speak with you!**

Please contact our ministry office at: 909-463-0103 x4226 or [childrens@wateroflifecc.org](mailto:childrens@wateroflifecc.org). So we can connect you with an EK team member that will have all the answers!



**PLEASE KEEP THIS PAGE FOR YOUR REFERENCE**